



中國石油化工有限公司  
CHINA PETROLEUM & CHEMICAL CORPORATION

(a joint stock limited company incorporated in the People's Republic of China with limited liability)

00386

(Stock Code: 00386)

**NOTIFICATION LETTER**

7 January 2016

Dear Shareholder,

**China Petroleum & Chemical Corporation (the Company)**  
**Notice of Publication of EGM Circular, EGM Notice, proxy form and reply slip**

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at <http://www.sinopec.com> and the [www.hkexnews.hk](http://www.hkexnews.hk), or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications on the home page of our website or browsing through the HKEx and viewing them require Adobe Reader.

Shareholders may at any time choose to receive free of charge Corporate Communications<sup>(Note)</sup> either in printed form, or read the website version; and either in English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you want to receive another printed version of the Current Corporate Communications, or you would like to change your choice of language or means of receipt of the Company, please complete the Request Form in reverse side and send it to the Company c/o Hong Kong Registrars Limited using the mailing label and need not to affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Hong Kong Share Registrar is 17M. You may also send email with a scanned copy of this Form to [sinopec.ecom@computershare.com.hk](mailto:sinopec.ecom@computershare.com.hk). The Request Form may also be downloaded from the Company's website at <http://www.sinopec.com> [www.hkexnews.hk](http://www.hkexnews.hk).

Even if you have chosen (or are deemed to have consented) to receive all future Corporate Communications via Website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries in relation to this Notice, please contact the Company's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding public holidays.

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Yours faithfully,  
For and on behalf of  
**China Petroleum & Chemical Corporation**  
**Huang Wensheng**  
Vice President and Secretary to the Board of Directors

*Note: Corporate Communications includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

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